

LOA RESIDENCY

Notes and House Rules

as well as Application Procedure of the LOA Artist Residency – Avelan

Dear Residents,

To ensure that living together in Avelan is pleasant, respectful, and smooth for everyone, we kindly ask you to observe the following binding notes and rules.

If you have any questions or comments, please feel free to contact Eva Vollmar at +49 171 646 4331.

ACCOMMODATION AND FACILITIES

- During your stay, you will have a private room with bathroom.
- Bed linen and towels are provided.
- The house has several work and common rooms as well as a large garden for shared use.
- Wi-Fi is available – please bring your own laptop.

WORKING CONDITIONS

- Painting is only permitted outdoors – a studio is currently not available.
- A grand piano is located at the nearby Hotel Coquillade. A room there can be used in the mornings for practice or music-making upon prior arrangement.
- Printing requests can be arranged with Jonathan Carter (caretaker).

CATERING & KITCHEN RULES

- Meals are self-catered.
- Two modern, fully equipped kitchens are available for shared use (stove, oven, toaster, dishwasher, etc.).
- Please return dishes and kitchen utensils after use and clean the kitchen immediately after cooking or eating.
- Before departure, please make sure to remove all food from the refrigerator.
- Waste must be disposed of daily – please use the designated containers. Packaging materials belong in the appropriate recycling bins.
- Please do not store or leave empty packaging.
- Food must not be stored or left outdoors – it attracts animals and spoils quickly.

GARDEN & GENERAL BEHAVIOR

- Please do not leave items in the garden (e.g., dishes, books, clothing, art materials).
- Empty and put away ashtrays after use – please do not leave them in the garden.

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CLEANING & LAUNDRY

- The common areas are cleaned twice a week by a cleaning team.
- Please note that the cleaning team is not responsible for tidying up but only for cleaning the shared spaces. We therefore kindly ask all residents to put away personal belongings and clear used surfaces beforehand.
- Your room can be cleaned once a week upon arrangement with the caretaker.
- A washing machine and a dryer are available for free use.

SHOPPING & LOCAL SUPPLIES

- Several supermarkets are located in the surrounding area.
- Just below the house, there is a small organic store with selected products.

BEHAVIOR IN THE HOUSE

- Smoking is strictly prohibited throughout the house – particularly out of consideration for books, artworks, and materials.
- Please be considerate of your fellow residents at all times – especially when practicing music or engaging in other noisy activities.
- The house is intended as a place of concentration and artistic work – please contribute to a respectful atmosphere.

MOBILITY

- Avelan is secluded in the hills of the Luberon.
- The nearest bus stop (Gare de Bonnieux RD 900) is about 2.5 km away.
- Car (shared use):
 - A car is available for common use.
 - A valid driver's license is required. This must be submitted to Eva Vollmar in advance (e.g., by photo via WhatsApp).
 - Fueling is the responsibility of the users.
- E-bikes:
 - One or more e-bikes are available.
 - Please handle them with care, charge them regularly, and always lock them when unattended.

GUESTS & PRIVACY

- We explicitly ask you to refrain from inviting any guests – this applies both to day visits and overnight stays. The residency is a place for concentrated artistic work and thrives on calm, retreat, and mutual consideration.
- The protection of the Rihs family's privacy is especially important.
- Please respect that no photo or video recordings of the house or the estate may be published on social media.
- Geotagging or location tagging (e.g., on Instagram, Facebook, etc.) is also not permitted – unlike at the nearby Hotel Coquillade, which is publicly accessible.

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PLEASURE & COMMUNITY

- In the house, you will find some bottles of wine from Domaine de Coquillade – please feel free to enjoy a glass, but kindly replace any emptied bottles yourself.
- Address of the wine shop: Vignobles de la Coquillade (Aureto), 60A Chemin des Lièvres, 84220 Goult
- Residents of the LOA Residency may use the spa of Hotel Coquillade – we ask for respectful and discreet conduct towards guests and staff on site.
- Musicians performing as part of the residency will be invited by the hotel to dinner on the day of their concert; drinks are included in this context as well.
- For all other residents: meals at the hotel restaurant or the pool bar must be paid for individually. An invitation from the hotel is not provided.

CONTACT PERSONS

Eva Vollmar: +49 171 646 4331

Jonathan Carter (caretaker): +33 614 340 733

(Contact for technical questions, e.g., electricity, water, cleaning)

Address of the residency:

Avelan

985 Chemin des Cornes

84220 Goult

France

DEPARTURE

- Rooms must be fully vacated and cleaned by 10:00 a.m. at the latest on the day of departure.
- Please clear the kitchen and refrigerator, dispose of all food, and leave the common areas in a tidy condition.

DAMAGES

- Should any damage occur to furniture, technical equipment, or the car during your stay, please report it immediately by phone to Eva Vollmar and Jonathan Carter.
- If, unfortunately, damages are not reported, the resulting costs will have to be deducted proportionally from the grant of the residents present at that time.

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Application Procedure

The following requirements and procedural notes apply to applications for grants within the LOA Residency:

General

- The residency in Avelan is intended for work on an artistic project.
- A joint application by two artists for a double fellowship is possible if they are working on a collaborative project. In this case, both must submit their own application and indicate that they are applying for a double fellowship.
- The residency stay is subject to individual agreement and should last 3–4 weeks during the months of March and April.

The LOA Residency includes

- A weekly grant of €500 (including project funds) for the realization of the proposed project.
- Coverage of travel expenses up to €500 upon submission of receipts.
- Provision of a car for shared use by all residents.
- Free accommodation in Avelan: a furnished room with private bathroom; shared kitchens, common rooms, and outdoor areas.

Requirements

- Eligible applicants are artists who have already presented their own works/publications publicly and who work on a freelance basis.
- Applications are possible in the fields of German-language literature, music/composition, and visual arts.
- Doctoral candidates and students may apply.
- Active participation in the social and productive living and working environment in Avelan is expected.

Submission

Please submit applications via WETRANSFER to eva@loa-residency.com.

Please create a folder with your name, containing the following files:

- 1) Work samples
- 2) CV including contact details
- 3) Short application video (approx. 1 minute)

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Work Samples by Category

German-language Literature

- Eligible applicants are authors who have already presented literary works or publications to the public.
- A prerequisite is the publication of a book (not self-published, no anthologies, no edited volumes, no academic or non-fiction books) or the adaptation of a screenplay into a film.
- Applicants must work on a freelance basis.
- To be submitted:
 - 1) Reading sample (.pdf) – either already published or part of the proposed project; no fixed length requirement.
 - 2) CV including contact details.
 - 3) Short application video (.mp4), approx. 1 minute.

Music & Composition

- Eligible applicants are professional musicians and composers who have already performed compositions or their own concert projects at venues of recognized standing in their genre.
- Applicants must work on a freelance basis.
- To be submitted:
 - 1) Work samples (.mp3 and, if applicable, .pdf – e.g., score excerpts).
 - 2) CV including contact details.
 - 3) Short application video (.mp4), approx. 1 minute.

Visual Arts

- Eligible applicants are freelance artists who have already presented their work publicly through exhibitions and/or publications.
- Applicants must work on a freelance basis.
- To be submitted:
 - 1) Work samples (.pdf – portfolio, max. 20 pages recommended).
 - 2) CV including contact details.
 - 3) Short application video (.mp4), approx. 1 minute.

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Awarding

- Applications will be checked for completeness.
- There is no legal entitlement to the award of a grant.
- Candidates will generally be notified of the decision by e-mail; no justification will be provided.
- Upon acceptance, all fellows will receive a consent form.

Framework Conditions

- The awarded grants are intended to cover living expenses and the realization of the planned projects.
- The grant does not establish an employment relationship in terms of labor, social security, or tax law.
- Please clarify with your employer, if applicable, any questions regarding the recognition of a grant before the start of your residency.
- The legal regulations applicable in France must be observed. In case of violations, the grant may be terminated after a warning and any payments already made may be reclaimed.

Termination

- The grant becomes legally effective only upon signing the consent form.
- The LOA Residency may revoke the grant for good cause with immediate effect, particularly in cases of grossly negligent or intentional misrepresentation or misuse of funds.
- After signing the agreement, either party may terminate with four weeks' notice to the end of the month if the residency cannot be carried out or continued for factual or legal reasons without any breach of duty by the parties.
- In this case, a reversal according to §§ 812 ff. BGB applies; unused funds must be fully and immediately reimbursed.

Acknowledgment of House Rules

I hereby confirm that I have read, understood, and taken note of the above notes and house rules of the LOA Artist Residency – Avelan.

I commit to complying with them during my stay.

Name _____

Place, Date _____

Signature _____